



# Tripura State Pollution Control Board

(A Statutory Organization Under Government of Tripura)  
Department of Science, Technology & Environment



**LiFE**  
Lifestyle for  
Environment



No.F.17(30)/TSPCB/EODB/Vol-V/ **4512-516**

September **07**, 2026

## NOTIFICATION

In order to reduce the compliance burden, promote deregulation under Ease of Doing Business (EoDB), and ensure timely disposal of applications, the Tripura State Pollution Control Board introduced online services in the OCMMS portal as well as SWAAGAT portal for issuance of Consent to Establish/Consent to Operate Certificate and Authorization/Registration under different Waste Management Rules.

In pursuance of the Business Reform Action Plans under the Ease of Doing Business initiatives, the Tripura State Pollution Control Board is hereby introduced the Standard Operating Procedure (SoP) for submission of application, documents required etc for obtaining Consent to Establish/Consent to Operate Certificate and Authorization/Registration under different Waste Management Rules.

This is issued in supersession of earlier Notification vide No.F.17(30)/TSPCB/EODB/Vol-IV/3186-192 dated 07/06/2024.

Digitally signed by  
Bishu Karmakar  
Date: 07-09-2026  
15:38:57

Enclo: As stated.

(Dr. Bishu Karmakar)  
Member Secretary

To  
All concerned.

### Copy to:

- i. PS to the Chairman, Tripura State Pollution Control Board, Agartala.
- ii. PA to the Principal Secretary, Department of Science, Technology & Environment, Govt of Tripura.
- iii. Director, Department of Science, Technology & Environment, Govt of Tripura.
- iv. Head of Office, Tripura State Pollution Control Board, Agartala.



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Contact:

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Head of Office : 0381 - 2322455  
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## **Procedure for submission of online application for obtaining Consent to Establish Certificate and issuance of Consent to Establish Certificate**

### ***Process:***

#### **1. Application:**

- a. The Proponent shall submit Application online through either in SWAAGAT portal (swaagat.tripura.gov.in) or OCMMS portal (tpocmms.nic.in).
- b. The applications must be filled as per instructions and submitted with the required documents.
- c. When the application is filled up and submitted, a message/ e-mail will be sent to project proponent as well as scrutiny officer.

#### **2. Processing of the Application**

- a. The application would be scrutinized by the scrutiny officer and if any query raised by Scrutiny officer, then the applicant would be required to address the query.
- b. Subsequently, if the application is found to be in order and all the attached documents is meeting requirements, the application would move to Approval Authority

### ***Required Documents:***

#### **Consent to Establish (Fresh/Proposed)**

- a. Land Documents/ Land Diversion/ Agreement Paper/ Parcha etc.
- b. No Objection Certificate from surrounding neighbours and land owner.
- c. Site Plan of the unit.
- d. Detail project Report including cost of Capital Investment (item-wise); land, building, manufacturing process, pollution control devices like ETP, STP, soak pit, stack of DG, boiler, furnace, heat emission etc.
- e. Self-Certification or Third Party Certification, as applicable.
- f. Consent fees (Net Banking, Debit card, NEFT/RTGS).
- g. Environmental Clearance (in case of A, B1 and B2 category projects).

### ***Punitive Provisions:***

As per the Tripura Guaranteed Services to Citizens Act, 2020.

### ***Time line for issuance of Consent to Establish Certificate:***

As per the Notification vide No.F.04(1)/RCC/2020/Part-III dated 20<sup>th</sup> February 2021 issued by the Revenue Department, Government of Tripura, Tripura State Pollution Control Board will issue Consent to Establish Certificate in favour of the industrial unit **within 21 working days**.

**Fee Structure:**

| Slab   | Capital Investment on Land, Building, Plant & Machinery<br>(Without capital investment on pollution control equipment) | Consent fees to Establish or Operate<br>(In Rupees) |                      |                     |
|--------|------------------------------------------------------------------------------------------------------------------------|-----------------------------------------------------|----------------------|---------------------|
|        |                                                                                                                        | Red<br>(5 Years)                                    | Orange<br>(10 Years) | Green<br>(15 Years) |
| S - 01 | <b>Upto 5.00 Lakh</b>                                                                                                  | 1,000                                               | 2,000                | 1,000               |
| S - 02 | 5.00 lakh to 10.00 lakhs                                                                                               | 2,000                                               | 4,000                | 2,000               |
| S - 03 | <b>10.00 lakh to 25.00 lakhs</b>                                                                                       | 4,250                                               | 8,500                | 4,250               |
| S - 04 | 25.00 lakh to 50.00 lakhs                                                                                              | 15,000                                              | 30,000               | 15,000              |
| S - 05 | <b>50.00 lakh to 1.00 crore</b>                                                                                        | 22,500                                              | 45,000               | 22,500              |
| S - 06 | 1.0 crore to 2.0 crore                                                                                                 | 40,000                                              | 80,000               | 40,000              |
| S - 07 | <b>2.0 crore to 5.0 crore</b>                                                                                          | 60,000                                              | 1,20,000             | 60,000              |
| S - 08 | 5.0 crore to 10.00 crore                                                                                               | 1,25,000                                            | 2,50,000             | 1,25,000            |
| S - 09 | <b>10.00 crore to 50 crore</b>                                                                                         | 2,50,000                                            | 5,00,000             | 2,50,000            |
| S - 10 | 50 crore to 100 crore                                                                                                  | 3,75,000                                            | 7,50,000             | 3,75,000            |
| S - 11 | <b>100 crore to 200crore</b>                                                                                           | 7,50,000                                            | 15,00,000            | 7,50,000            |
| S - 12 | 200 crore to 400 crore                                                                                                 | 12,50,000                                           | 25,00,000            | 12,50,000           |
| S - 13 | <b>400 crore to 500 crore</b>                                                                                          | 17,50,000                                           | 35,00,000            | 17,50,000           |
| S - 14 | Above 500 crore                                                                                                        | 25,00,000                                           | 50,00,000            | 25,00,000           |

## **Procedure for submission of online application for obtaining auto-renewal of Consent to Establish Certificate and issuance of renewal of Consent to Establish Certificate**

### ***Process:***

#### **1. Application:**

- a. The Proponent shall submit Application online through either in SWAAGAT portal (swaagat.tripura.gov.in) or OCMMS portal (tpocmms.nic.in).
- b. The applications must be filled as per instructions and submitted with the required documents.
- c. When the application is filled up and submitted, a message/ e-mail will be sent to project proponent as well as scrutiny officer.

#### **2. Processing of the Application**

- a. The application would be scrutinized by the scrutiny officer and if any query raised by Scrutiny officer, then the applicant would be required to address the query.
- b. Subsequently, if the application is found to be in order and all the attached documents is meeting requirements, the application would move to Approval Authority

### ***Required Documents:***

#### **Consent to Establish (Renewal)**

- a. Copy of Consent to Establish Certificate.
- b. Self-Certification or Third Party Certification, as applicable.
- c. Requisition letter (Annexure-C) (as per the Notification vide No.F.17(30)/TSPCB/CB/2451-65dated 13/05/2025.

### ***Punitive Provisions:***

As per the Tripura Guaranteed Services to Citizens Act, 2020.

### ***Time line for issuance of Renewal of Consent to Establish Certificate:***

Renewal of Consent to Establish Certificate in favour of the industrial unit will be issue **within 21 working days.**

***Fee structure:*** Not required.

***Validity of the Certificate:*** 03 (three) years.

**Procedure for submission of online application for obtaining Consent to Operate Certificate and auto-renewal of Consent to Operate Certificate and issuance of Consent to Operate Certificate and renewal of Consent to Operate Certificate**

***Process:***

**1. Application:**

- a. The Proponent shall submit Application online through either in SWAAGAT portal (swaagat.tripura.gov.in) or OCMMS portal (tpocmms.nic.in).
- b. The applications must be filled as per instructions and submitted with the required documents.
- c. When the application is filled up and submitted, a message/ e-mail will be sent to project proponent.

**2. Processing of the Application**

- a. The application would be scrutinized by the scrutiny officer and if any query raised by Scrutiny officer then the applicant would be required to address the query.
- b. Subsequently, if the application is found to be in order and all the attached documents is meeting requirements the application would move to Approval authority

***Required Documents:***

**Consent to Operate (Operational/ Renewal)**

- a. Last year Consent to Establish Certificate or Consent to Operate Certificate in case of renewal of Consent to Operate Certificate.
- b. Self-Certification or Third Party Certification, as applicable.
- c. Consent fees (Net Banking, Debit card, NEFT/RTGS).

***Punitive Provisions:***

As per the Tripura Guaranteed Services to Citizens Act, 2020.

***Time line for issuance of Consent to Operate Certificate:***

As per the Notification vide No.F.04(1)/RCC/2020/Part-III dated 20<sup>th</sup> February 2021 issued by the Revenue Department, Government of Tripura, Tripura State Pollution Control Board will issue Consent to Operate Certificate and renewal in favour of the industrial unit **within 21 working days.**

**Fee Structure:**

| Slab   | Capital Investment on Land, Building, Plant & Machinery<br>(Without capital investment on pollution control equipment) | Consent fees to Establish or Operate<br>(In Rupees) |                      |                     |
|--------|------------------------------------------------------------------------------------------------------------------------|-----------------------------------------------------|----------------------|---------------------|
|        |                                                                                                                        | Red<br>(5 Years)                                    | Orange<br>(10 Years) | Green<br>(15 Years) |
| S - 01 | <b>Upto 5.00 Lakh</b>                                                                                                  | 1,000                                               | 2,000                | 1,000               |
| S - 02 | 5.00 lakh to 10.00 lakhs                                                                                               | 2,000                                               | 4,000                | 2,000               |
| S - 03 | <b>10.00 lakh to 25.00 lakhs</b>                                                                                       | 4,250                                               | 8,500                | 4,250               |
| S - 04 | 25.00 lakh to 50.00 lakhs                                                                                              | 15,000                                              | 30,000               | 15,000              |
| S - 05 | <b>50.00 lakh to 1.00 crore</b>                                                                                        | 22,500                                              | 45,000               | 22,500              |
| S - 06 | 1.0 crore to 2.0 crore                                                                                                 | 40,000                                              | 80,000               | 40,000              |
| S - 07 | <b>2.0 crore to 5.0 crore</b>                                                                                          | 60,000                                              | 1,20,000             | 60,000              |
| S - 08 | 5.0 crore to 10.00 crore                                                                                               | 1,25,000                                            | 2,50,000             | 1,25,000            |
| S - 09 | <b>10.00 crore to 50 crore</b>                                                                                         | 2,50,000                                            | 5,00,000             | 2,50,000            |
| S - 10 | 50 crore to 100 crore                                                                                                  | 3,75,000                                            | 7,50,000             | 3,75,000            |
| S - 11 | <b>100 crore to 200crore</b>                                                                                           | 7,50,000                                            | 15,00,000            | 7,50,000            |
| S - 12 | 200 crore to 400 crore                                                                                                 | 12,50,000                                           | 25,00,000            | 12,50,000           |
| S - 13 | <b>400 crore to 500 crore</b>                                                                                          | 17,50,000                                           | 35,00,000            | 17,50,000           |
| S - 14 | Above 500 crore                                                                                                        | 25,00,000                                           | 50,00,000            | 25,00,000           |

**Procedure for submission of online application for obtaining Authorization under Hazardous and Other Wastes (Management and Transboundary Movement) Rules and its amendment Rules and issuance of Authorization**

***Process:***

**1. Application:**

- a. The Proponent (who is engaged in handling, generation, collection, storage, packaging, transportation, use, treatment, processing, recycling, recovery, pre-processing, co-processing, utilization, offering for sale, transfer or disposal of Hazardous and Other Wastes) shall submit Application online through either in SWAAGAT portal (swaagat.tripura.gov.in) or OCMMS portal (tpocmms.nic.in).
- b. The applications must be filled as per instructions and submitted with the required documents.
- c. When the application is filled up and submitted, a message/ e-mail will be sent to project proponent as well as scrutiny officer.

**3. Processing of the Application**

- a. The application would be scrutinized by the scrutiny officer and if any query raised by Scrutiny officer then the applicant would be required to address the query.
- b. Subsequently, if the application is found to be in order and all the attached documents is meeting requirements the application would move to Approval authority

***Required Documents:***

**Fresh Authorization:**

- a. Copies of Consent to Establish and Consent to Operate Certificate issued by TSPCB.

**Renewal of Authorization:**

- . Last year Authorization Certificate.

***Punitive Provisions:***

As per the Tripura Guaranteed Services to Citizens Act, 2020.

***Timeline for issuance of Authorization:***

Fresh Authorization- 21 working days  
Renewal of Authorization– 21 working days

***Fee Structure:***

| <b>Slab</b> | <b>Capital Investment on Land, Building, Plant &amp; Machinery (Without capital investment on pollution control equipment)</b> | <b>Authorization Fees</b> | <b>Validity</b> |
|-------------|--------------------------------------------------------------------------------------------------------------------------------|---------------------------|-----------------|
| S - 01      | <b>Upto 10.00 Lakh</b>                                                                                                         | Rs. 3,000/-               | 5 Years         |
| S - 02      | 10.00 lakhs above to 25.00 lakhs                                                                                               | Rs. 6,000/-               | 5 Years         |
| S - 03      | <b>25.00 lakh above to 50.00 lakhs</b>                                                                                         | Rs. 13,000/-              | 5 Years         |
| S - 04      | 50.00 lakh above to 1.00 crore                                                                                                 | Rs. 20,000/-              | 5 Years         |
| S - 05      | <b>1.0 crore above to 5.0 crore</b>                                                                                            | Rs. 30,000/-              | 5 Years         |
| S - 06      | 5.0 crore above to 10.00 crore                                                                                                 | Rs. 50,000/-              | 5 Years         |
| S - 07      | <b>10.00 crore above</b>                                                                                                       | Rs. 2,00,000/-            | 5 Years         |

**Extended Producer Responsibility (EPR) for Waste Tyre**

***Application-*** The provisions of this rule shall be applicable to the following entities, namely:

- (i) Producer;
- (ii) Recycler of waste tyre; and
- (iii) Retreaded.

***Registration-***

- (1) The entities referred above shall register on the Centralized EPR portal (Link.....).
- (2) No entity shall carry out any business without registration.
- (3) The entities registered under EPR Portal shall not deal with any unregistered producer or recycler.
- (4) In case any entity is covered in more than one category of the above, then the said entity shall register under those categories separately.
- (5) The Central Pollution Control Board may charge such registration fees from the applicants as may be specified from time to time with the approval of the steering committee.

**Procedure for submission of online application for obtaining Authorization under Solid Waste Management, Rules and issuance of Authorization.**

***Process:***

**1. Application:**

- a. The Proponent shall submit Application online through in the OCMMS portal (tpocmms.nic.in).
- b. The applications must be filled as per instructions and submitted with the required documents.
- c. When the application is filled up and submitted, a message/ e-mail will be sent to project proponent.

**2. Processing of the Application**

- a. The application would be scrutinized by the scrutiny officer and if any query raised by Scrutiny officer then the applicant would be required to address the query.
- b. Subsequently, if the application is found to be in order and all the attached documents is meeting requirements the application would move to Approval authority

***Required Documents:***

**Fresh Authorization:**

- a. Copies of Consent to Establish and Consent to Operate Certificate issued by TSPCB.

**Renewal of Authorization:**

- a. Last year Authorization Certificate.

***Timeline for issuance of Authorization:***

Fresh Authorization - 21 working days

Renewal of Authorization – 21 working days

***Punitive Provisions:***

As per the Tripura Guaranteed Services to Citizens Act, 2020.

***Fee Structure:***

All Local Urban Bodies: Rs. 2,600/-

***Validity:*** 05 (five) years.

**Procedure for submission of online application for obtaining Authorization under Bio-Medical Waste Management, Rules and issuance of Authorization.**

***Process:***

**1. Application:**

- a. The Proponent (Health Care Facilities and the Operator of CBWTF) shall submit Application online through inthe OCMMS portal (tpocmms.nic.in).
- b. The applications must be filled as per instructions and submitted with the required documents.
- c. When the application is filled up and submitted, a message/ e-mail will be sent to project proponent.

**2. Processing of the Application**

- a. The application would be scrutinized by the scrutiny officer and if any query raised by Scrutiny officer then the applicant would be required to address the query.
- b. Subsequently, if the application is found to be in order and all the attached documents is meeting requirements the application would move to Approval authority

***Required Documents:***

**Fresh Authorization:**

- a. Copies of Consent to Establish and Consent to Operate Certificate issued by TSPCB.

**Renewal of Authorization:**

- a. Last year Authorization Certificate.

***Punitive Provisions:***

As per the Tripura Guaranteed Services to Citizens Act, 2020.

***Timeline for issuance of Authorization:***

Fresh Authorization - 21 working days  
Renewal of Authorization – 21 working days

***Validity:*** (i) One time for non-bedded health care facility.

(ii) Validity for bedded health care facility and operator of a common facility shall be synchronised with the validity of the consents.

***Fee Structure:***

| <b>Categories</b>                                                                                              | <b>Bed Capacity</b>                       | <b>Authorization fee</b> |
|----------------------------------------------------------------------------------------------------------------|-------------------------------------------|--------------------------|
| Government Health Care Establishments (including Government Veterinary Establishments)                         | -                                         | Nil                      |
| All “non-profit” Organizations (Voluntary Health Care Establishment /Charitable Hospitals) etc                 | -                                         | Nil                      |
| Nursing Homes/ Private Clinics                                                                                 | Upto 25                                   | Rs 900/-                 |
|                                                                                                                | 26-50                                     | Rs 1,300/-               |
|                                                                                                                | 51-100                                    | Rs 3,400/-               |
|                                                                                                                | 100-200                                   | Rs 5,100/-               |
|                                                                                                                | More than 200                             | Rs 13,000/-              |
| Pathological Laboratories                                                                                      | Nos of patients/<br>month,<br>Sample/year |                          |
|                                                                                                                | Less than 1000                            | Rs 400/-                 |
|                                                                                                                | 1000-2000                                 | Rs 1,700/-               |
|                                                                                                                | More than 2000                            | Rs 3,400/-               |
| Other Medical institutions, Blood Banks (Private), Dispensaries, Diagnostic Centers, Research Laboratories etc | -                                         | Rs 2,500/-               |
| Animal Houses/ Slaughter Houses etc                                                                            |                                           | Rs 2,500/-               |

**Procedure for submission of online application for obtaining Authorization under Environment (Construction and Demolition) Waste Management Rules, 2025 and issuance of Authorization**

***Process:***

**1. Application:**

- a) The Proponent shall submit Application online through either in SWAAGAT portal (swaagat.tripura.gov.in) or OCMMS portal (tpocmm.nic.in).
- b) The applications must be filled as per instructions and submitted with the required documents.
- c) When the application is filled up and submitted, a message/ e-mail will be sent to project proponent as well as scrutiny officer.

**2. Processing of the Application**

- a. The application would be scrutinized by the scrutiny officer and if any query raised by Scrutiny officer then the applicant would be required to address the query.
- b. Subsequently, if the application is found to be in order and all the attached documents is meeting requirements the application would move to Approval authority

***Required Documents:***

**Fresh Authorization:**

- a. Copies of Consent to Establish and Consent to Operate Certificate issued by TSPCB.

**Renewal of Authorization:**

- a. Last year Authorization Certificate.

***Timeline for issuance of Authorization:***

Fresh Authorization- 21 working days

Renewal of Authorization– 21 working days

***Punitive Provisions:***

As per the Tripura Guaranteed Services to Citizens Act, 2020.

***Fee Structure:*** Nil

**Procedure for submission of online application for obtaining Registration on Extended Producer Responsibility (EPR) under Environment (Construction and Demolition) Waste Management Rules, 2025**

**Process:**

1. **Application:** The extended producer responsibility framework shall be implemented and monitored through an online portal, and the following entities shall register on the portal, namely: -
  - a) Producer;
  - b) Operator of Intermediate Waste Storage Facility;
  - c) Recycler; and
  - d) Collection point established by local or development authority.
2. An entity falling in more than one categories shall register in those categories separately and comply with the provisions of these rules accordingly.
3. One receipt of application for registration on the online portal, the Central Board shall issue a certificate of registration within fifteen days of the date of receipt of such application.
4. No entity shall carry out business without registration under these rules.
5. The extended producer responsibility certificate shall be valid for three years.

## **Procedure for submission of online application for obtaining Registration under Battery Waste Management Rules and issuance of Registration**

### ***Process:***

#### **1. Application:**

- a. The Proponent (Recycler and Refurbisher) shall submit Application online through in the OCMMS portal (tpocmms.nic.in).
- b. The applications must be filled as per instructions and submitted with the required documents.
- c. When the application is filled up and submitted, a message/ e-mail will be sent to project proponent.

#### **2. Processing of the Application**

- a. The application would be scrutinized by the scrutiny officer and if any query raised by Scrutiny officer then the applicant would be required to address the query.
- b. Subsequently, if the application is found to be in order and all the attached documents is meeting requirements the application would move to Approval authority

### ***Required Documents:***

#### **Fresh Registration:**

- a. Copies of Consent to Establish and Consent to Operate Certificate issued by TSPCB.

#### **Renewal of Registration:**

- a. Last year Registration Certificate.

### ***Timeline for issuance of Registration:***

Fresh Registration- 21 working days

Renewal of Registration– 21 working days

### ***Punitive Provisions:***

As per the Tripura Guaranteed Services to Citizens Act, 2020.

### ***Fee Structure:***

All dealers of Lead Acid Storage Batteries: Rs 6,500/-

**Validity:** 05 (five) years

**Procedure for submission of online application for obtaining Registration on Extended Producer Responsibility (EPR) under Battery Waste Management Rules, 2022**

**Process:**

**1. Application:**

- a) The Proponent (producer and recycler of Battery) shall register on the Centralized EPR Portal (<https://www.eprbatterypcb.in/>).
  - b) The applications must be filled as per instructions and submitted with the required documents.
  - c) In case any entity is covered in more than one category of the above, then the said entity shall register under those categories separately.
2. The above said entities shall register on the centralized portal developed by Central Pollution Control Board. (<https://www.eprbatterypcb.in/>).
  3. For every producers and recyclers Authorization under Hazardous and Other Waste (Management and Transboundary Movement) Rules, 2016 is required from State Pollution Control Board.
  4. The details SOP and related documents for obtaining EPR is available in the centralized EPR portal developed by CPCB (<https://www.eprbatterypcb.in/>).

## **Procedure for submission of online application for obtaining Registration under Plastic Waste Management Rules and issuance of Registration**

### ***Process:***

#### **1. Application:**

- a. The Proponent shall submit Application online through either in SWAAGAT portal (swaagat.tripura.gov.in) or OCMMS portal (tpocmms.nic.in).
- b. The applications must be filled as per instructions and submitted with the required documents.
- c. When the application is filled up and submitted, a message/ e-mail will be sent to project proponent as well as scrutiny officer.

#### **2. Processing of the Application**

- a. The application would be scrutinized by the scrutiny officer and if any query raised by Scrutiny officer then the applicant would be required to address the query.
- b. Subsequently, if the application is found to be in order and all the attached documents is meeting requirements the application would move to Approval authority

### ***Required Documents:***

#### **Fresh Registration:**

- a. Copies of Consent to Establish and Consent to Operate Certificate issued by TSPCB.

#### **Renewal of Registration:**

- a. Last year Registration Certificate.

### ***Timeline for issuance of Registration:***

Fresh Registration- 21 working days

Renewal of Registration– 21 working days

### ***Punitive Provisions:***

As per the Tripura Guaranteed Services to Citizens Act, 2020.

### ***Fee Structure:***

- a. Manufacturing/ producing of plastic products by the manufacturer/ producers/ brand owners: **Rs. 13,000/-**
- b. Recycling or processing of plasticwaste by the Recycler: **Rs 2,000/-**.

## **Extended Producer Responsibility for Plastic Packaging**

### **Process:**

#### **1. Application:**

- a) The following entities shall be covered under the Extended Producer Responsibility obligations and provisions of these guidelines namely: -
  - (i) Producer (P) of plastic packaging;
  - (ii) Importer (I) of all imported plastic packaging and / or plastic packaging of imported products;
  - (iii) Brand Owners (BO) including online platforms/marketplaces and supermarkets/retail chains other than those, which are micro and small enterprises as per the criteria of Ministry of Micro, Small and Medium Enterprises, Government of India.;
  - (iv) Plastic Waste Processors.
- b) The above said entities (PIBOs) shall register on the centralized portal developed by Central Pollution Control Board. (<https://eprplastic.cpcb.gov.in/#/plastic/home>).
- c) The brief SOP for PIBOs and Plastic waste processors for obtaining EPR is available in the centralized EPR portal developed by CPCB (<https://eprplastic.cpcb.gov.in/#/plastic/home>).